



**BOYS & GIRLS CLUBS**  
OF GREATER CONEJO VALLEY

## COACH JOB DESCRIPTION

1. Responsible for adhering to the policies, mission, philosophy and goals of the BGC/GCV and BGC Sports Program.
2. Responsible for adhering to and coaching from Character Development.
  - a. Honesty,
  - b. Respect,
  - c. Teamwork,
  - d. Dedication
3. Attend all coaches meeting, trainings, games and practices.
4. Responsible for getting BGC/GCV material and league information to parents and players of the program in a timely fashion.
5. Responsible to notify the Sports Director of any absences to any team practices, league games, coaches workshop, meetings family events twenty-four (24) hours prior to scheduled activity.
6. Responsible for the safety of all players on the team.
7. Responsible for all sports equipment and materials issued to you as a head coach. Materials must be returned by celebration day.
8. I support the decisions of the Sports Director and officials and will encourage sportsmanship and cooperation among all participants including parents during all practices, games and activities.
9. After practices and games ensure that all players have been picked up. Never leave players behind.
10. Set and evaluate team goals.
11. Personal conduct must be maintained in a positive manner set forth by the BGC/GCV program and be worthy of imitation by the players. If I have concerns, I will seek out the Sports Director and discuss my concerns in an appropriate manner and time
12. I will encourage all players, show respect to opposing team, play by the rules and do our best to have fun.

*I hereby agree to the responsibility listed above, and will apply the BGC/GCV Philosophy. Failure to abide by the responsibilities is adequate cause for termination.*

Coach Signature \_\_\_\_\_

Date \_\_\_\_\_

Sports Director Signature \_\_\_\_\_

Date \_\_\_\_\_