Parent Portal – User Registration

Boys & Girls Clubs of Greater Conejo Valley is committed to providing quality programming to all kids in the community. Parents are able to sign their kids up for available programs through our online Parent Portal.

- Navigate to the Parent Portal at [https://bgcconejo.force.com/portal/s/](https://bgcconejo.force.com/portal/s/). You will see the following screen.
• If you have previously registered with us on a prior system, click Need a login?

You will be taken to the following page.
Make sure to enter the previously used information for the primary contact. The system will recognize that your information is already in the system, and match you with a record.

You will see the following screen.

![Now, check your email]

- Check your email, and you should see an email like the following.

![Email from MyClubHub Parent Portal]

You will be taken to a page and prompted to reset your password. From there, you will be able to access your account.